



Vendor Regulations

General Regulations

- A) Location of concessions will be designated by the Festival. Special considerations may be granted based on equipment access requirements, with returning vendors having priority.
- B) Vendors are required to provide their own protection from the weather (sun and rain), tables and chairs.
- C) Smoking is strictly forbidden in proximity to any vendor booths.
- D) Vendors are responsible for supplying their own water and ice. Limited ice may be available for purchase from the Games site manager.
- E) There are no guarantees of product exclusivity on site.
- F) The Games Committee reserves the right to place vendor accordingly.
- G) Vehicle parking on site is not available.
- H) No refunds or credits of vendor fees for cancellations for any reason.

Hours of Operation/Site Access

- A) Admission to the Games site will be by Vendor Pass only. Your vendor passes will be provided upon set up. A maximum of six vendor passes are available to each vendor as part of your vendor fees. If required, additional entrance tickets may be purchased at the Admissions Gate.
- B) Concessions should be set up on the Friday afternoon before 5:30 p.m. Concessions may be open by choice on Friday and Saturday evenings. On Saturday and Sunday, food

concessions should be open by 8:00 a.m. and all others should be open by 10:00 a.m. All concessions should remain open until after the closing ceremonies, at approximately 4:30 p.m. each day.

C) Vehicles will be allowed on site from 7:00 a.m. to 8:00 a.m. and after 5:00 p.m. on Saturday and Sunday. Parking is available next to the site. Vehicle movement will be restricted to certain areas Friday and Saturday after 5:00 p.m. for the safety of Game's visitors.

D) As Government House is the residence of the Lieutenant-Governor, motor homes and recreational vehicles and "camping" are not permitted on the grounds of Government House.

E) Limited overnight security is provided on Friday and Saturday, however the New Brunswick Highland Games Festival Inc. does not assume any responsibility for loss or damage to vendor setups.

Insurance/Licenses/Permits

A) Vendors are required to carry their own insurance. Proof of insurance may be requested by the New Brunswick Highland Games Festival. Food and Beverage vendors require proof of own liability insurance with application in order to vend on games site.

B) Health and Fire Safety Inspectors may inspect over the weekend and have the right to close concessions if standards are not met. The New Brunswick Highland Games Festival Inc. is not responsible for any loss of revenue.

C) Vendors are required to have all required licenses and permits appropriate to the product(s) that they are selling. Proof of any required license or permit may be requested by the New Brunswick Highland Games Festival Inc.

D) Food concessions must comply with all applicable Fire Marshall regulations and be equipped with at a minimum one multi-purpose Class ABC 5lb fire extinguisher on site.

Wellfield Protection Regulations (City of Fredericton Regulations)

A) No passenger vehicles are permitted to be parked on the grassy surfaces.

B) Vehicles integral to the vendor's operation (such as a food truck for example) are permitted to park on the grass. These vehicles shall have a tarp spread on the ground under the vehicle in order to trap any pollutants that might drip from the vehicle whilst parked.

C) Vendors who have small generators to assist in the operation of their booth/truck, must have those generators placed on a tarp or located in secondary containment. Fuel

cans greater than 5 gallons (25 litres) on site for refilling those generators must be stored in secondary containment as well.

Electrical Hook-Up

A) The Games Site Electrician has final say about what electrical service may or may not be provided. The New Brunswick Highland Games Festival accepts no responsibility for any losses or damages pertaining to electrical service.

B) Temporary electrical services will be available for the weekend. The Games can guarantee the supply of only one 15 ampere outlet per vendor, without prior arrangements for larger capacity circuits. If you require electricity for your concession, please indicate your needs on the application and bring your own heavy duty electrical cord (200 feet or longer).

C) If circumstances arise that no electricity can be provided; vendors are permitted to use portable generators if compliant with the City of Fredericton Wellfield Protection Regulations.

Waste Disposal

A) Concessions are responsible for the disposal of all garbage to the dumpster provided behind the city garage.

B) Concessions are responsible for proper management and disposal of their grey water. No grey water is to be dumped on site.

The New Brunswick Highland Games Festival appreciates your help in providing the visitor with a safe and pleasant experience!



Vendor Application and Agreement

To apply for this year's New Brunswick Highland Games Festival please complete and sign this form and return with payment in full to New Brunswick Highland Games Festival, P.O. Box 1491, Station A, Fredericton, NB E3B 5G2

Vendor Name:

Primary Contact:

Cell/Text Number:

Email:

Mailing Address:

VENDOR TYPE (Circle one):

For Profit Registered Charity (CRA Registration #)

PRODUCT TYPE (Circle one):

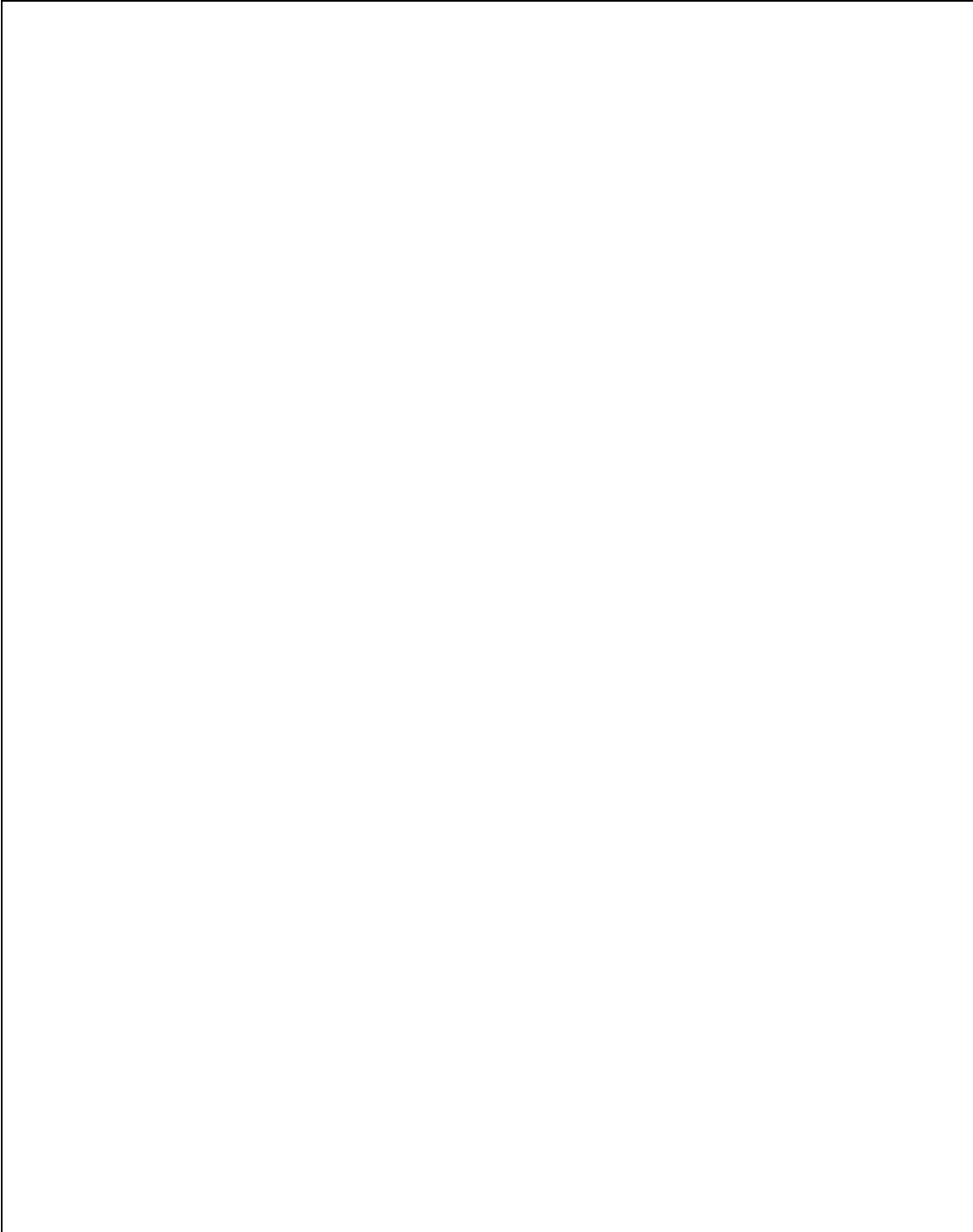
Food/Drink Craft Other (describe)

Please provide a complete description of your proposed product offering:

Please describe your electrical appliances (ie. microwave, kettle, coolers, etc.); total amp requirements; the length of your power cord(s) and draw your plug type(s) in the space below:

Plug type

Please sketch below your vendor site layout, labelling overall size (length and width), all trailers (including direction you open in relation to hitch), display tents (with entrance and exit), tables, equipment, coolers, etc.



2019 VENDOR FEES

FOR PROFIT FOOD OR BEVERAGE

Up to 15' wide	\$350
15' to 25' wide	\$400
25' to 30' wide	\$450

Includes one 15 amp circuit; for every 15 amps over there is an additional \$50 charge.

NOT FOR PROFIT FOOD OR BEVERAGE (CRA registered charities)

Up to 15' wide	\$175
15' to 25' wide	\$200
25' to 30' wide	\$225

Includes one 15 amp circuit; for every 15 amps over there is an additional \$50 charge.

CRAFT/OTHER

	Without electricity	With electricity
Up to 15' wide	\$150	\$200
15' to 25' wide	\$200	\$250
25' to 30' wide	\$250	\$300

VENDOR'S RESPONSIBILITIES:

I have read the above vendor regulations and have provided a true and accurate description of my setup requirements. I acknowledge that non-compliance with this agreement may result in termination of this agreement.

Vendor Authorized Signature _____ Date _____

NEW BRUNSWICK HIGHLAND GAMES FESTIVAL ACCEPTANCE:

The New Brunswick Highland Games Festival Inc. accepts this application and agrees to provide an appropriate vendor site for the following overall size and electrical requirements:

Vendor Coordinator _____ Date _____